

Department of Dance All Faculty Meeting

Monday, September 23, 2019 ~ 9:00 am - 11:00 am

Meany Hall Green Room

MINUTES

In attendance: Hannah Wiley, Rachael Lincoln, Peter Bracilano, Jenifer Moreland, Paul Moore, Juliet McMains, Brian Evans, Alethea Alexander, Kelly Canaday, Lucie Baker, Alia Swersky, Alex Dugdale, Mike O'Neal, Dani Tirrell, Marte Madera, Yebel Gallegos, Brian Lawson, Molly Griffin, one MFA student.

Absent: Jennifer Salk (on sabbatical), Etienne Cakpo.

1. **Introductions**

Rachael Lincoln and Hannah Wiley welcomed everyone and introduced themselves as interim Co-Chairs of the Department while Jen Salk is on sabbatical for Autumn Quarter. They briefly went over who to contact depending on the situation. Faculty and staff then introduced themselves and noted their role in the department or what classes they are teaching for fall quarter.

2. **First day procedures and wait list priority – Kelly**

Kelly reviewed first day procedures. She noted that every first day is different. Faculty may have a lot of walk-ins to their classes. Not everyone will be able to register. Please take names, student numbers and class rank. We will want to waitlist students to have a full class. It's up to each instructor to decide who to add to class. Please give priority to freshman and sophomores. Please remind students to rent lockers.

3. **Placement – Alethea**

Alethea reviewed placement procedures. The focus of placement is do determine which level will best facilitate a student's learning. Please communicate with students about what is happening. The numbers allow faculty to evaluate large groups of students quickly. Please introduce Faculty who will be helping with placement. If a student is placed in a level that they don't understand, they should first speak to the instructor for more information. If further clarity is needed they can speak to the faculty who helped with placement. Set expectation with students that they can stay in same level for years. Ballet videos available to views for reference. Modern has a list of skills that should be taught throughout the quarter. The first class is not a creative class. It should be a review of the prior level. Go slow on first day. Minimize jumping, get moving in the studio and off the bar. Give add codes after placement. Wait until 2nd or 3rd day of class to give syllabus.

4. **Emergency evacuation – Jen M.**

Jenifer Moreland reviewed the building evacuation procedures in case of fire or other emergencies. The evacuation location for the Dance Department is the lawn in front of the Nano-engineering & Sciences building, kitty corner from the Meany loading dock. She reminded faculty that if injuries occur in class to please alert someone from the office when an incident happens so they can assist getting the help that is needed. If there is an emergency call 9-1-1 and identify that you are on the UW campus. Please complete an accident report online via OARS after the incident.

If there is an active threat in the studios, please lock the doors with the hex key you were given and then call 9-1-1.

5. Safe Campus – Kelly

Kelly handed out materials regarding safe campus. It's important for faculty to understand how to refer students to safe campus. Small classes allow us to see and interact with students in more personal way than other departments. This sometimes means that boundaries can be crossed. Call safe campus and let Kelly know if you have difficulty with students who overstep boundaries. Talk to Kelly about concerns about students. She can help identify if the student is having issues in other classes. Try to get student help and access resources. Walk student to counseling center in Schmitz Hall if urgent.

6. Mail and email and communication – Rachael

Rachael encouraged faculty to let students know the best way to contact them either through Canvas or UW email account. She also encouraged faculty to set boundaries around communication. Please remember that email is public record.

7. Communications/transparency – Rachael

A big goal of the department this year is to let students know how they can communicate with you. Make sure they can reach you with any concerns. The department has moved the anonymous suggestion box to a prominent place in hallway. We want to hear from students. Please use your UW account when communicating with students. Be mindful of and let students know the boundaries of communication.

8. Consent language – Rachael

There is new information in the handbook regarding consent this quarter. Please put this on your syllabus and read aloud to your class when you go through syllabus. Depending on class you teach, practice what this means. Juliet has another version of the language if you are teaching a partner class. This information helps students negotiate these issues both inside and outside of class. Have students practice scenarios that they suggest. Decide together about how to say no.

9. Pre-quarter email to students – Rachael

Please send the pre-quarter email out again to students.

10. Lockers & theft issues – Kelly

This year both locker rooms have individual codes for students. Students can get the code from Kelly. Theft is an issue. This is a public building anyone can walk in and take things. Locks and lockers can be rented from Kelly or Jen M. Please remind students that it is not ok to leave shoes in hallway due to fire hazard. Please do not allow outside shoes in studios.

Please remind students to leave the studio if they have to fix their hair.

11. Audition for UWDP – Alethea

Please announce UW Dance Presents auditions to classes every day for the first week. UW Dance Presents is the new name for Faculty Dance Concert. Concerts will be at the end of January. There are two different audition opportunities: Dani and Mike will hold a workshop/audition on Saturday September 28th. Students need to be comfortable with who they are, need to understand street styles rhythm. On Monday September 30th, Rachael and Alethea will hold auditions. Both are looking for partnering experience.

12. Welcome back party: Friday October 4, 7:00pm Meany 267 – Juliet

The welcome back party will take place Friday, October 4th from 7:00-9:00pm in 267. Please announce to students. Markeith Wiley will DJ. Student groups can demo.

Other upcoming events include:

Tommy DeFrantz will visit on Monday October 14th to talk about race and ballet. We will combine comp, grad comp and history from 2:30-4:00pm in studio 266.

Roberto Burrell will lead an Afro Cuban Dance workshop, Saturday and Sunday October 12-13th. There will be workshops, live drumming and a lecture. There are scholarships available for students. Please contact Juliet.

13. CDC performance dates/student attendance – Hannah

Chamber Dance Company will perform October 10-13th. There is a preshow lecture ½ hour before each concert. All technique students are required to attend. We are asking students to support the department by attending CDC and then also to experience dance at another event as well.

Please let your students know about Teen tix for discounted tickets in the arts for students age 13-19. Students under 25 can also get tickets to most arts orgs in Seattle for a discounted rate. There also are volunteer opportunities at many arts organizations that allow students to watch a performance for free in exchange for volunteering.

Validate attendance by having students turn in tickets, write something – give prompts, discuss in class

14. Equity toolkit – Rachael

The Department of Dance is in the process of creating an equity toolkit. While this is in development, please see the Henry toolkit as a reference.

15. Diversity Committee – Rachael/Brian E.

UW working hard to advance the values of diversity, equity and inclusion across campus. Dance is also being intentional to do the same with the support of the Divisional Dean for the Arts Catherine Cole. Dance has received a seed grant from the Office of Minority Affairs and Diversity (OMAD) and will use these funds towards programming for faculty, staff and students. Students can participate via the student arts diversity council, which is a group inclusive of all of the arts divisions. For resources about talking to your students, please speak to Brian Evans or Rachael Lincoln.

16. Evaluations

Evaluations happen online at the end of the quarter. Please allocate time in class to allow your students to complete these. Once the submission window is closed, faculty are being asked to make pdf of the evaluations and send a copy to the chair.

17. Showings

Showings take place at the end of the quarter to share what a class has studied over the quarter. Each showing should be 5-7 minutes and are open to the public. These are often the only change for some students to perform.

18. Disability Services – Hannah

If a student is registered with Disability resources, you will get an outline from them regarding accommodations. Faculty would meet with the student to set parameters/accommodations for class. If absences are part of the disability accommodation, you **MUST** fill out an absence agreement policy together and both sign it. The link is on the syllabus info and on DRS site.

19. Open Public Meetings – Hannah

Hannah let everyone know that they are welcome to attend weekly faculty meetings. Grad Students are invited and we are inviting the undergrad majors to vote to have a representative attend the meetings.

Rachael reminded faculty that there are two searches happening this quarter. One for a tenure-track Assistant Professor with expertise in African or African Diasporic forms. The second is for an Artist in Residence that is ballet focused.